

No: **3858** /TB-VHTC

Ha Tu, November 3, 2025

NOTICE

***Regarding the Organization of the 2025 Extraordinary General Meeting of
Shareholders***

To: Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin

Company name: **Ha Tu Coal Joint Stock Company –Vinacomin (Stock:
THT).**

Head office: Group 6, Zone 3, Ha Tu Ward, Quang Ninh Province.

Enterprise Registration Number: 5700101323

Pursuant to the Charter of Organization and Operation of Ha Tu Coal Joint
Stock Company – Vinacomin, as approved by the General Meeting of Shareholders on
May 8, 2023;

Pursuant to Resolution No. 115/NQ-VHTC dated October 7, 2025, of the Board
of Directors of Ha Tu Coal Joint Stock Company – Vinacomin regarding the
organization of the 2025 Extraordinary General Meeting of Shareholders;

Based on the Company's business and production conditions, the Board of
Directors of Ha Tu Coal Joint Stock Company – Vinacomin hereby notifies and invites
all shareholders to attend the 2025 Extraordinary General Meeting of Shareholders
with the following details:

1. Time and Venue:

- **Time:** 9:30 a.m., Friday, November 28, 2025

- **Venue:** Meeting Room No. 4– Ha Tu Coal Joint Stock Company – Vinacomin
(Group 6, Zone 3, Ha Tu Ward, Quang Ninh Province)

2. Participants in the General Meeting:

- The Board of Directors and the Supervisory Board of the Company.

- Shareholders listed by the Vietnam Securities Depository and Clearing
Corporation (VSDC) as of the record date on October 27, 2025, or their legal authorized
representatives.

**3. The General Meeting will discuss, approve, and vote on the following
matters:**

- Dismissal and additional election of members of the Board of Directors for the
2022–2027 term.

- Approval of the adjustment to the 2025 business and production plan
(tentative).



4. Registration for Participation:

To ensure thorough preparation for the General Meeting, kindly send your attendance confirmation or proxy authorization to the Organizing Committee by post/fax/email no later than 4:30 p.m., November 21, 2025, to the following address:

- Office of Ha Tu Coal Joint Stock Company – Vinacomin, Group 6, Ha Tu 3 Area, Ha Tu Ward, Quang Ninh Province;
- Telephone: 0203.3835.169, Fax: 0203.3836.120, or contact Mr. Trần Việt Cường – Chief of Office (+84 905 468 800) or Ms. Nguyễn Phương Nhung – Corporate Secretary (+84 987 909 009);
- Email for submissions: phuongnhung.qn@gmail.com.

Shareholders are kindly requested to arrive on time. When attending the Meeting, shareholders or their authorized representatives are requested to bring and present their ID card/Citizen ID/Passport, the original Power of Attorney (in case of proxy attendance), and any required documents for verification by the Organizing Committee.

5. Documents enclosed with this notice include:

- Agenda of the 2025 Extraordinary General Meeting of Shareholders;
- Registration form for attending the 2025 Extraordinary General Meeting of Shareholders;
- Authorization letter for attending the General Meeting, including a list of proposed delegates for shareholder consideration.
- In addition to the above documents, shareholders can download meeting materials from the Company's website at www.hatucoal.vn under the AGM documents section. Shareholders may submit written proposals for matters to be discussed at the General Meeting. These must be submitted to the Company no later than 7:30 AM on November 26, 2025.

The Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin respectfully announces this invitation./.

Recipients:

- Vietnam National Coal and Mineral Industries Group (TKV) (e-copy);
- Members of the BOD and BOS (e-copy);
- Shareholders of the Company;
- For posting on the Company's website (e-copy);
- Filed: Office, Corporate Secretary.

**ON BEHALF OF THE BODS
MEMBER IN CHARGE OF THE BODs**



Trần Quốc Tuấn

SOCIALIST REPUBLIC OF VIETNAM
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....., day..... month year 2025

REGISTRATION FORM

**Participation in the 2025 Extraordinary General Meeting of Shareholders
Ha Tu Coal Joint Stock Company – Vinacomin**

To: Organizing Committee of the Extraordinary General Meeting of Shareholders

Name of shareholder (or organization representative):

Address:

ID/Passport No.....

Date of issue:

Place of issue:

(Or) Business Registration Certificate No:

Issued by Date of issue /.../...

Phone: Fax Email.....

Number of common shares owned :

I/We have received the Notice of Invitation to the 2025 Extraordinary General Meeting of Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin and hereby confirm our participation in the meeting in the following form:

☐ **ATTEND THE GENERAL MEETING IN PERSON**

☐ **AUTHORIZE A REPRESENTATIVE TO ATTEND THE GENERAL MEETING**

(Authorization letter attached)

Kindly acknowledge this confirmation for your information and record ./.

Signature of Shareholder

(Seal if the shareholder is a legal entity)

*** Note:**

- Please check (x) the appropriate box and return this form to the Organizing Committee.
- If authorizing a representative, kindly attach the Authorization Letter with this form.



....., .../.../ 2025

LETTER OF AUTHORIZATION

(Re: Participation in the 2025 Extraordinary General Meeting of Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin)

1. AUTHORIZING PARTY:

Name of individual/organization:

ID/Passport/Business Registration No.: Date of issue

Date of issue:

Address:

Phone number:

Number of shares held:

(In words:)

2. AUTHORIZED PARTY:

ID/Passport/Business Registration No.: Date of issue

Place of issue:

Address:

Phone number:

Number of shares authorized:

(In words:)

If the shareholder is unable to attend and has not designated a representative, authorization may be granted to one of the members of the Board of Directors of the Company (please check the box next to the authorized member):

- | | |
|---|---|
| <input type="checkbox"/> Mr. Tran Quoc Tuan | - Member of the Board, General Director; |
| <input type="checkbox"/> Mr. Tran Quoc Toan | - Member of the Board, |
| <input type="checkbox"/> Mr. Dang Van Tinh | - Member of the Board, |
| <input type="checkbox"/> Ms. Pham Thi Hai | - Independent Member of the Board of Directors. |

3. SCOPE OF AUTHORIZATION:

The Authorized Party shall represent the Authorizing Party to attend the 2025 Extraordinary General Meeting of Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin and fully exercise all rights and obligations related to the authorized shares at the General Meeting.

This Letter of Authorization is valid only during the organization of the 2025 Extraordinary General Meeting of Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin. The authorization is made voluntarily and in compliance with current laws and the Charter of Ha Tu Coal Joint Stock Company – Vinacomin.

AUTHORIZED PARTY

(Signature, full name, and seal if applicable)

AUTHORIZING PARTY

(Signature, full name, and seal if applicable)

Note: The authorized representative attending the General Meeting of Shareholders is not permitted to re-authorize another person to attend the meeting.

AGENDA
2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

(From 9:30 a.m. on November 28, 2025, at Meeting Room No. 4 – Office of Ha Tu Coal Joint Stock Company – Vinacomin.)

| No. | Time | Content | Executing party |
|--|---------------|---|-------------------------------------|
| 1 | 9h00'÷9h30' | - Verification of shareholder eligibility, distribution of voting cards, ballots, and meeting materials | Organizing Committee |
| 2 | 09h30'÷09h40' | - Organizational arrangements, declaration of meeting purposes, introduction of delegates, inviting Chairman to preside over the meeting | |
| 3 | 09h40'÷09h45' | - Report on shareholder eligibility verification | Organizing Committee |
| 4 | 09h45'÷09h50' | - The Chairperson introduces the Secretary, and introduces and approves the Vote Counting Committee. | Chairman |
| 5 | 09h50'÷10h00' | - Presentation of the EGM 2025 agenda - Presentation of the EGM 2025 organizing regulations. | Organizing Committee |
| | | Voting for approval | Chairman |
| Part I: Presentation of reports and proposals | | | |
| 6 | 10h00'÷10h10' | - The proposal on the dismissal of a member of the Board of Directors and the nomination of a candidate for additional election to the Board of Directors. - Proposal for Amendment to the Charter on Organization and Operation of Ha Tu Coal Joint Stock Company – Vinacomin | Organizing Committee |
| 7 | 10h10'÷10h15' | - Discussion on the proposal presented at the General Meeting. | Chairman |
| | | - Voting to approve the contents of the proposal discussed at the General Meeting. | |
| 8 | 10h15'÷10h30' | - Adoption of the Election Regulations and election of an additional member to the Board of Directors at the General Meeting. - Instructions on filling out and collecting the voting ballots. | Vote Counting Committee |
| 9 | 10h30'÷10h45' | - The General Meeting takes a 15-minute break. | |
| Part II: Announcement of voting results, minutes, and draft resolution | | | |
| 10 | 10h45'÷10h55' | - Announcement of voting results | Head of the Vote Counting Committee |
| 11 | 10h55'÷11h10' | - The Board of Directors' meeting to elect the Chairperson and assign duties to members of the Board of Directors | BODs |

| No. | Time | Content | Executing party |
|-----|---------------|---|-------------------|
| 12 | 11h10'÷11h25' | - The newly elected Chairperson of the Board of Directors addresses the General Meeting and presents flowers to the outgoing member of the Board of Directors | Chairman |
| 13 | 11h25'÷11h30' | - Presentation of the Minutes and the draft Resolution of the 2025 Extraordinary General Meeting of Shareholders | Meeting Secretary |
| | | - Voting to approve the Minutes and the Resolution.. | Chairman |
| 14 | 11h35' | - Closing of the General Meeting. | Chairman |

ORGANIZING COMMITTEE
EXTRAORDINARY GENERAL MEETING OF
SHAREHOLDERS 2025

